

**Dunnottar School PTA Committee Meeting
Wednesday 30 August 2017
7.00pm, Dunnottar School**

Present: Claire Will, Alyson Thomson, Rachel Frame, Verity Jordan, Caroline Duncan, Lisa Williams, Hayley Cameron and Mary Ray

Apologies: Nicola Martin, Nicky Brady, Sandra Campbell and Pam Jones

Point		Action
1.	<p>Welcome and Apologies</p> <p>Claire welcomed everyone to the meeting.</p>	
2.	<p>Minutes of Last Meeting / Matters Arising</p> <p>Digital literacy licences have been renewed.</p>	
3.	<p>Treasurer's Report</p> <p>Current bank balance stands at £3375.76</p> <p>The Easter Disco made a profit of £303.59.</p> <p>The Spring Fayre made a profit of £1779.73 (to be split 70:30 between Dunnottar and Carronhill) giving Dunnottar's share as £1245.81. A cheque for £533.92 was issue to Carronhill School.</p> <p>The Pop-up Tuck Shops at the Celebration of Achievement event and afterschool made a profit of £173.13.</p> <p>A quarterly payment of £62.18 was received from Easyfundraising.</p> <p>Two Easyfundraising payments have been made since April totalling £171.48.</p>	
4.	<p>4.1 Tuck Shop in First Term</p> <p>In keeping with the school's healthy eating policy, a fruit-only tuck shop (Fruity Friday) was proposed for Friday 22 September..</p> <p>After a short discussion of the possibilities, it was decided to produce mixed fruit cups for the 200 children in school.</p> <p>Nicola Martin to purchase 300 cups from Costco.</p> <p>Nicola Martin, Hayley Cameron, Alyson Thomson and Verity Jordan have volunteered to prepare the fruit. Rachel Frame and Mary Ray will be in school if needed.</p> <p>School will provide list to notify suitable allergen-free combinations.</p> <p>Rachel to produce publicity requesting fresh fruit donations from parents to be brought to school on the Friday morning.</p>	<p>NM</p> <p>NM, HC, AT, VJ (RF, MR)</p> <p>LW/CD</p> <p>RF</p>

	<p>4.2 Halloween Disco</p> <p>The disco was proposed for either Thursday 2 November/Friday 3 November. Caroline Duncan to make booking for St Bridget's Hall. P1-3: 6.00-7.00pm 8-10 helpers P4-7: 7.30-8.30pm 6-8 helpers</p> <p>Rachel to set-up and distribute a Sign-Up Genius poll to sign up parent helpers for the discos.</p> <p>4.3 PTA Photography</p> <p>Rachel/Nicola to confirm the proposed date (Sunday 5 November) with Penny Black at Les Black's Photography Studio.</p> <p>May wish in future to consider other photographers to give a more varied appearance to the photos.</p> <p>4.4 Christmas Coffee Morning</p> <p>A date of Saturday 2 December was proposed. Caroline Duncan to request the booking with St Bridget's Hall via the school's normal procedure.</p> <p>Caroline to ask Ernie if he is prepared to help once again.</p>	<p>CD</p> <p>RF</p> <p>RF/NM</p> <p>CD</p> <p>CD</p>
<p>5.</p>	<p>AGM</p> <p>The AGM will be held on Wednesday 13 September at 7pm.</p> <p>Verity to purchase 2 bottles each of white and red wine, 2 bottles of Shloer and some nibbles.</p>	<p>VJ</p>
<p>6.</p>	<p>Head Teacher's Wish List</p> <p>Lisa Williams detailed her wish list as follows:</p> <p>Literacy</p> <ul style="list-style-type: none"> • Purchase selection of novels to fill the gaps in the reading schemes already in use (age 7-9) <p>Digital literacy</p> <ul style="list-style-type: none"> • mini iPads <p>The committee donated £2000 to the school to allow them to allocate the funds to these items.</p>	<p>VJ</p>
<p>7.</p>	<p>Social Media</p> <p>Concerns about the loss of visual presence were raised as a result of going paperless. Since the PTA are unable to have their own Facebook page and</p>	

	<p>Twitter account, the school is prepared to post more Tweets both promoting PTA events and highlighting the resources provided by their fundraising efforts.</p> <p>It was suggested that we have a presence at the upcoming Parent Consultation night. We will be able to have a display board and leaflets/Easyfundraising business cards for distribution.</p> <p>PTA minutes will be posted on the school website and a page link tweeted.</p>	<p>CD, LW</p> <p>CD</p>
8.	<p>AOCB</p> <p>Additional fundraising ideas were shared:</p> <ul style="list-style-type: none"> • Gin tasting – late November? Alyson and Verity to check out feasibility of how such an event might operate – Dunnottar Wines to run with a small profit share for the PTA. Focus on social aspect rather than as a big fundraiser. The £5 Heads & Tails game, raffle etc. would help to increase the takings on the night • Large scale big ticket event e.g. with tribute act • Stonehaven Harbour Festival – last week in August. Too late in restarting school for this year’s festival, but would be easy to organise a stall for next year. Lucky dips, disc drop game, chocolate tombola 	<p>AT, VJ</p>
9.	<p>Date of Next Meeting</p> <p>AGM Wednesday 13 September 2017 at 7pm.</p>	