

**Dunnottar School PTA
Wednesday 1st March 2017
7pm, Dunnottar School**

Present: Claire Will, Caroline Duncan, Verity Jordan, Rachel Frame, Jean Scott, Nicola Martin, Sandra Campbell, Pam Jones

Apologies: Alyson Thomson & Hayley Cameron

Point		Action
1.	<p>Welcome and Apologies</p> <p>Claire welcomed everyone to the meeting and apologies were noted as above.</p>	
2.	<p>Minutes of Last Meeting / Matters Arising</p> <p>12 prizes to be purchased for the school disco. Easter eggs or themed allergy safe alternative.</p> <p>Water bottles have been put on hold due to the difficulty in sourcing bottles that are both printed and available in house colours at a reasonable price.</p>	
3.	<p>Treasurer's Report</p> <p>The current balance stands at £2335.54.</p> <p>There was a profit of £171.15 from the Healthy Valentine Tuck Shop.</p>	
4.	<p>Fundraising</p> <p>4.1. Valentine Tuck Shop Feedback</p> <p>Tuck shop takings were down £60 (£231.40 profit in 2016). This was probably due in part to larger numbers of children without money/no nursery involvement.</p> <p>Donations of items were probably down on previous tuck-shops, but we were able to re-portion and leftover items were sold at lunchtime.</p> <p>It was decided to print posters next time for in-school display to remind pupils, parents and staff about the tuck shop.</p> <p>The donated fruit proved very popular – it was decided to include them again next time.</p> <p>4.2. Easter Disco</p> <p>Easter disco will be held on Thursday 30 March in the school gym (no other venue available during term time due to regular block bookings).</p>	RF

	<p>Despite an initial problem with using the Xpressions app and linking the Doodle poll, we have to recruit 12 volunteers for both discos. Future communications with links will need to be sent via email/Twitter. Rachel to print posters for in-school display.</p> <p>Claire to purchase 210 Capri Sun and 210 Haribo (extra stock to be used at the Spring Fayre).</p> <p>4.3. Spring Fayre</p> <p>Alyson has confirmed the date with Alison Thomson at Carronhill. Alyson to confirm that we are able to use the indoor space once again.</p> <p>A number of different entertainments were proposed:</p> <ul style="list-style-type: none"> • Mearns FM will attend the event once again. Peter Greig (chairman) will confirm details nearer the event. • RNLI – Pam confirmed that they will attend the event with their mascot Stormy Stan. • Ollie the Otter to make an appearance • Rachel has emailed the Fire Service via a letter, but there has been no response to date. Claire W made contact during the meeting and hopefully a positive reply will follow. <p>A variety of attractions/sideshow/stalls were suggested/booked:</p> <ul style="list-style-type: none"> • Body zorbs • Bouncy Castle • Cake and Candy • Tuck shop – selling crisps and juice/water, tea/coffee • BBQ • Face Painting, Nail Painting, Tattoos – Marianne, Jill, Chris? • Hook-a-Duck • Play Your Cards Right • Lollipop Lucky Dip – stand in Caroline Duncan’s office • Disk Drop Game • Chocolate Tombola • Sweetie Hoopla – Claire needs to locate • Guess my Name – teddy bear • Guess my Birthday – dog • Key in the Box – Claire has located box, Nicola to purchase 2x Prosecco from Co-op using vouchers • Limited number of craft stalls • Lucky Bucket – 50:50 split for donation and prize <p>Bodyzorbs - have been booked. Rachel to double-check the size</p>	<p>RF</p> <p>CW</p> <p>AT</p> <p>RF</p> <p>PJ</p> <p>CW</p> <p>CW</p> <p>NM</p> <p>RF</p>
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	<p>available.</p> <p>Bouncy castle – We are unable to make use of the bouncy castle that was kindly donated in previous years. Verity to investigate the price of a bouncy castle for inside the games hall.</p> <p>Obstacle course - Rachel to confirm with Jarrad that he is available to build the course again this year.</p> <p>BBQ – Nicola to contact Lions about arrangements for BBQ supplies (they may wish to bring their own supplies). Claire to contact McHardy’s butchers if we need to provide our own meat.</p> <p>Publicity – Posters to be printed off for display in and around school. Email save-the-date info to include links to Doodle poll website for volunteers.</p>	<p>VJ</p> <p>RF</p> <p>NM, CW</p> <p>RF</p>
5.	<p>Social Media</p> <p>With the introduction of paperless school-home communication, it was felt that Dunnottar School PTA might benefit from its own Facebook page. The page would be used to promote events and feedback on monies raised and how the donations have been used in school.</p> <p>Committee members normally share event posters on their own page but we would like to broaden the reach beyond our own friends.</p> <p>Committee members were happy to review visitor posts prior to publishing.</p> <p>Caroline Duncan would raise the issue with Lisa Williams.</p>	<p>CD</p>
6.	<p>AOCB</p> <p>Caroline Duncan requested funding for the following digital literacy programmes:</p> <p>Education City (online learning platform - numeracy) £700 (approx)</p> <p>Giglets (online learning programme – reading) £300 approx</p> <p>ILD (Individual Learning Diaries – recording progress) £800 approx</p> <p>The committee were happy to continue with the on-going funding of the ILD.</p> <p>Committee members were keen to hear more feedback about the use of items with PTA funds .e.g. via Twitter, at open afternoons or events</p> <p>Rachel suggested purchasing some items for sale at the Spring Fayre. Claire was happy for 100 bags to be purchased.</p>	<p>VJ</p> <p>RF</p>
7.	<p>Date of Next Meeting</p> <p>Wednesday 19th April 2017 at 7pm in the Marine Hotel/tbc</p>	